**Practical Project - Iteration 2**

Group Meeting Report 7

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| **Notice of Meeting and Agenda** | | | **Date: 06/04/2022**  **Time: 10am**  **Location: EIT Campus** | |
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| **Sponsor:** | Ian Allan | **Name of Group:** | | Team Agile |
| **Group Lead:** | N/A | **Note taker:** | |  |
| **Attendees:** | Russell Ruru, Cole Yuile. | | | |
| **Absent:** | Lilia Karl | | | |
| **Please bring:** | Laptop | | | |
| **Agenda items:** | 1. Iteration 2 task assignment 2. Iteration 2 report 3. Next Meeting | | | |

**Minutes**

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| **Agenda Item 1:** | Iteration 2 task assignment | **Presenter:** Russell |  |

**Discussion:**

Review Iteration 2 tasks. We discussed what tasks we needed to complete as a group or individually,

from the resource and Gant chart assignments.

**Conclusions:**

Both of us were unsure about both these assignments.

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| **Action items** | | **Person responsible** | | | **Deadline** |
| * Completing his Lab 4 tasks * Finished Lab 4 task | | Cole  Russell | | |  |
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| **Agenda Item 2:** | Iteration 2 report | | **Presenter:** Lilia |  | |

**Discussion:**

Report on Iteration 2 due next week.

More detail about the resource and Gant chart assignment is needed, so we can complete the group report.

**Conclusions:**

We will have to clarify or get feedback and information from the Sponsor on Monday 11/04/2022

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| **Action items** | | **Person responsible** | | | **Deadline** |
| * Get more information * Discuss resource and Gant chart | | Russell, Cole  Group | | |  |
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| **Agenda Item 3:** | Next Meeting | | **Presenter:** Russell |  | |

**Discussion:**

TBD on Monday 11/04/2022

**Conclusions:**

Meet on campus next week.

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| **Action items** | **Person responsible** | **Deadline** |
| * Discuss group work with sponsor i.e.: * Agenda items:   1. Resource report   2. Gant Chart report   3. Iteration 2 Group report | Group |  |
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**Other Information**

**Resources:**

* Date of next meeting: Monday 11/04/2022.  Due to assignment report due this week.